

BORANG PERMOHONAN SUMBANGAN KEWANGAN BAGI PROJEK/AKTIVITI/PROGRAM AD HOC LIBATSAMA KOMUNITI

FUNDING APPLICATION FORM FOR COMMUNITY ENGAGEMENT AD HOC PROJECT/ACTIVITY/PROGRAMME

A. MAKLUMAT PROJEK/AKTIVITI/PROGRAM / DETAILS OF PROJECT/ACTIVITY/PROGRAMME

1. Tajuk Projek/Aktiviti/Program :

Title of Project/Activity/Programme:

2. Keterangan Projek/Aktiviti/Program:

Project Activity/Programme Description:

3. Tema :

Themes:

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Kesihatan

Health

☐

Ekonomi

Economic

☐

Persekitaran

Environment

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Kebudayaan / Warisan /Seni

Culture / Heritage / Arts

☐

Pendidikan

Education

☐

Sosial

Social

4. Objektif Penyertaan:

Objective (s):

5. Lokasi/Negeri & Kumpulan Sasaran:

Location/State:

(e.g: Kundasang, Sabah)

Namakan kumpulan sasaran dan jumlah bilangan:

Name the target group and state the amount:

(e.g: Pelajar: 100 orang & Guru SK Kundasang: 20 orang)

6. Tempoh Projek/Aktiviti/Program:

Duration Of Project/Activity/Programme:

Hingga

Until

7. Hasil/Faedah Dijangka/Impak kepada Komuniti/Industri (Nyatakan cara aspek ini dinilai)

Expected Result/Benefits/Impact on Community/Industry (Please state these aspects in quantitative and qualitative form)

B. MAKLUMAT KETUA PROJEK / AKTIVITI / PROGRAM
DETAILS OF PROJECT / ACTIVITY / PROGRAMME LEADER

8. Nama :
Name: _____
9. Staf: ☐ Pelajar: ☐ No. Kad Pengenalan: _____
Staff Student: NRIC No. :
10. Pusat Tanggungjawab : _____
Organisation:
11. No. Tel. (Pejabat): _____ 11. No. Tel. Bimbit: _____
Office Tel.No.: Mobile No. :
12. No. Faks: _____ 13. Emel: _____
Facsimile No.: E-mail:
13. Ahli Projek/Aktiviti/Program (Pelajar/Staf) :
Project/Activity/Programme Team Members (Student/Staff):
- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____
- Bilangan Ahli Staf USM: ☐ Bilangan Ahli Pelajar USM: ☐
No. of USM Staff Members: No. of USM Students Members:

C. PENAJA / RAKAN USAHASAMA LAIN (Sekurang-kurangnya tiga penajaan/ kerjasama)
OTHER SPONSORS / COLLABORATORS (Atleast three Sponsorship/ Collaborations)

BIL. NO.	PENAJA SPONSORS	NAMA WAKIL & TEL / EMEL CONTACT PERSON & TEL NO. / E-MAIL	DALAM BENTUK IN KINDS (Sila nyatakan jenis bentuk / Please state the type of kinds)	JUMLAH (RM) AMOUNT (RM)

BIL. NO.	RAKAN USAHASAMA COLLABORATORS	NAMA WAKIL & TEL / EMEL CONTACT PERSON & TEL NO. / E-MAIL	DALAM BENTUK IN KINDS (Sila nyatakan jenis bentuk / Please state the type of kinds)	JUMLAH (RM) AMOUNT (RM)

D. BAJET KEWANGAN / FINANCIAL BUDGET					
Nyatakan anggaran bajet bagi projek/aktiviti/program Indicate estimated budget for project/activity/programme					
Bil. No.	Vot Vot	Perincian Bajet Budget Details	Anggaran Keseluruhan Bajet Projek Libatsama Komuniti Total Estimated Budget of The Project	Jumlah dimohon (RM) Amount requested (RM)	
				USM	Sumber-Sumber Lain Others
(i)	21000 Perbelanjaan Perjalanan dan Sara Hidup [Untuk staf tetap sahaja] Travelling expenses and subsistence [For staff only]				
(ii)	22000 Pengangkutan Barang Transportation of Goods				
(iii)	23000 Komunikasi dan Utiliti (Telefon, Faks, Pos, dll) Communication and Utilities (Phone, Fax, Postage etc.)				
(iv)	24000 Sewaan Rental				
(v)	25000 Bahan Makanan dan Minuman [Bukan jamuan] Food and Beverages [Not feast]				
(vi)	26000 Bekalan Bahan Mentah dan Bahan- bahan untuk Penyelenggaraan dan Pembaikan (Supply of Raw Materials & Materials for Repair & Maintenance)				
(vii)	27000 Bekalan & Bahan- bahan Lain Supplies & Other Materials				

(viii)	29000 Perkhidmatan Ikhtisas & Hospitaliti seperti Percetakan, Keraian Jamuan, dll. [Perbelanjaan berkaitan dengan pelajar, staf sambilan atau kontrak seperti makan minum, pengangkutan, penginapan] <i>Professional services & hospitality such as printing, tea/lunch/dinner, etc.</i> <i>[Expenditure related to student, part-time or contract staff like food, transportation, accommodation]</i>				
JUMLAH (RM)					
JUMLAH KESELURUHAN (RM) <i>TOTAL AMOUNT</i>					
NYATAKAN JUMLAH YANG DIMOHON (RM) <i>STATE TOTAL AMOUNT REQUESTED (RM)</i>					

NOTA: *1. Laporan bertulis berserta dengan foto projek/aktiviti/program perlu dihantar ke BJIM (U.P: Penolong Pendaftar [Jaringan Komuniti] dalam tempoh dua minggu selepas projek/aktiviti/program disiapkan).
A report must be submitted together with photographs to BJIM (Attn: Assistant Registrar [Community Network]) within two weeks upon completion of the project/activity/programme.
 - Format laporan boleh dimuat turun di laman web BJIM, <http://icn.usm.my/index.php/en/download>
The format of the report can be downloaded from BJIM website <http://icn.usm.my/index.php/en/download>

Tarikh :
Date

Tandatangan dan Cop Pemohon:
Applicant's Signature & Stamp

E.

ULASAN OLEH TIMBALAN DEKAN (HEPJ)/ WAKIL TETAP PUSAT/ INSTITUT (JIM)
RECOMMENDATION BY DEPUTY DEAN/DEPUTY DIRECTOR/HEAD OF PTJ

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Disokong / Recommended

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Tidak Disokong / Not Recommended

Ulasan Umum / General Comments:

Tandatangan dan Cop
Signature and Stamp

Tarikh:
Date:

F.

SOKONGAN OLEH DEKAN/PENGARAH/KETUA JABATAN
RECOMMENDATION BY DEAN/DIRECTOR/HEAD OF DEPARTMENT

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Disokong / Recommended

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Tidak Disokong / Not Recommended

Ulasan Umum / General Comments:

Tandatangan dan Cop
Signature and Stamp

Tarikh:
Date:

G.

PERAKUAN OLEH PENOLONG PENDAFTAR JARINGAN KOMUNITI, BJIM
RECOMMENDATION BY ASSISTANT REGISTRAR OF COMMUNITY NETWORK, DICN

Ulasan Umum / General Comments:

Tandatangan dan Cop
Signature and Stamp

Tarikh:
Date:

H.

PERAKUAN OLEH PENGARAH JARINGAN KOMUNITI, BJIM
RECOMMENDATION BY DIRECTOR OF COMMUNITY NETWORK, DICN

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Disokong / Recommended

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Tidak Disokong / Not Recommended

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Ditangguh sehingga maklumat lanjut diperolehi
Postponed until more information is obtained

Ulasan Umum / General Comments:

Tandatangan dan Cop
Signature and Stamp

Tarikh:
Date:

I.

KELULUSAN OLEH TIMBALAN NAIB CANCELOR, BJIM
APPROVAL BY DEPUTY VICE-CHANCELLOR, DICN

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Diluluskan / Approved

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Tidak Diluluskan / Not Approved

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Ditangguhkan / Postponed

Ulasan Umum / General Comments:

Bajet yang diluluskan:
Approved budget:

Tandatangan dan Cop
Signature and Stamp

Tarikh:
Date: