

(Diisi oleh BJIM)

KOD RUJUKAN / REF. FILE

KOD BORANG / FORM CODE

YYYY/PTJ/BIDANG/XXX

KOD PROJEK / PROJECT CODE

YYYY/PTJ/BIDANG/XXX



**BORANG PERMOHONAN  
GERAN LIBATSAMA UNIVERSITI-INDUSTRI 2015  
APPLICATION FORM  
UNIVERSITY-INDUSTRY ENGAGEMENT GRANT 2015**

**A. MAKLUMAT PROJEK / DETAILS OF PROJECT**

(i)

**Tajuk :**  
*Title :*

(Tajuk hendaklah diisi dalam Bahasa Melayu dan Bahasa Inggeris)  
(Titles must be filled in both English and Malay languages)

(ii)

**Bidang :**  
*Area :*

☐

**Kesihatan & Keselamatan**  
*Health & Safety*

☐

**Ekonomi**  
*Economic*

☐

**Persekitaran**  
*Environment*

☐

**Kebudayaan / Warisan / Seni**  
*Culture / Heritage / Arts*

☐

**Pendidikan**  
*Education*

☐

**Sosial**  
*Social*

☐

**Lain-lain (sila nyatakan: .....)**  
*Others (Please specify)*

**Kategori :**  
*Category :*

☐

**Jangka Pendek \***  
*Short term*

☐

**Jangka Panjang \*\***  
*Long Term*

\* **Kurang daripada satu tahun**  
*Less than one year*

\*\* **Satu hingga tiga tahun**  
*One to three years*

**B. MAKLUMAT KETUA PROJEK / DETAILS OF PROJECT LEADER )**

(i)

**Nama : Dato'/Profesor/Prof. Madya/Dr. /Tuan/Puan/Cik**  
*Name : Dato'/Professor/Assoc. Prof./Dr./Mr./Mrs./Ms.*

(ii)

**Jawatan :**  
*Post :*

**No. Kakitangan:**  
*Staff No.:*

**No. Kad Pengenalan/ No. Pasport:**  
*NRIC No./Passport No.:*

|       |                                                                                                                                                                                                                                                                                                                           |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (iii) | <b>Pusat Pengajian/Institut/Pusat/Unit :</b><br><i>School/Institute/Centre/Unit :</i>                                                                                                                                                                                                                                     |
| (iv)  | <div style="display: flex; justify-content: space-between;"> <div> <b>No. Telefon Pejabat :</b><br/> <i>Office Telephone No. :</i> </div> <div> <b>Alamat E-mel :</b><br/> <i>E-mail Address :</i> </div> </div><br><b>No. Telefon Bimbit :</b><br><i>Mobile No. :</i><br><br><b>No. Faks :</b><br><i>Facsimile No. :</i> |
| (v)   | <b>Bidang Kepakaran :</b><br><i>Area of Expertise :</i>                                                                                                                                                                                                                                                                   |

**C. MAKLUMAT PROJEK / PROJECT INFORMATION**

| (i)      | <b>Adakah tajuk projek yang sama dipohon di bawah geran lain?:</b> <input type="checkbox"/> <b>Ya</b> <input type="checkbox"/> <b>Tidak</b><br><i>Have you apply under other grants for this project?</i> <i>Yes</i> <i>No</i>                                                                                                                                                                                                                                                                            |                                                  |                                    |                                                  |                                   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|------------------------------------|--------------------------------------------------|-----------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
|          | <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 10%;">BIL. NO.</th> <th style="width: 40%;">NAMA GERAN<br/><i>NAME OF GRANT</i></th> <th style="width: 30%;">TAHUN YANG DILULUSKAN<br/><i>YEAR OF APPROVAL</i></th> <th style="width: 20%;">JUMLAH (RM)<br/><i>AMOUNT (RM)</i></th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> | BIL. NO.                                         | NAMA GERAN<br><i>NAME OF GRANT</i> | TAHUN YANG DILULUSKAN<br><i>YEAR OF APPROVAL</i> | JUMLAH (RM)<br><i>AMOUNT (RM)</i> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| BIL. NO. | NAMA GERAN<br><i>NAME OF GRANT</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | TAHUN YANG DILULUSKAN<br><i>YEAR OF APPROVAL</i> | JUMLAH (RM)<br><i>AMOUNT (RM)</i>  |                                                  |                                   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                  |                                    |                                                  |                                   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                  |                                    |                                                  |                                   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                  |                                    |                                                  |                                   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| (ii)     | <b>Tempoh Projek :</b><br><i>Duration of Project :</i><br><br><b>Tempoh :</b> ..... (bulan/months)<br><i>Duration :</i><br><br><b>Tarikh Mula :</b> ..... (dd/mm/yyyy)<br><i>Start Date :</i><br><br><b>Tarikh Tamat :</b> ..... (dd/mm/yyyy)<br><i>End Date :</i>                                                                                                                                                                                                                                        |                                                  |                                    |                                                  |                                   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**(iii) Ahli projek :**  
Project members:

| BIL.<br>NO. | NAMA/NO. KAKITANGAN<br>NAME/STAFF NO. | PUSAT PENGAJIAN/<br>INSTITUT/PUSAT/UNIT<br>SCHOOL/INSTITUTE/<br>CENTRE/UNIT | JAWATAN<br>POST | KEPAKARAN<br>EXPERTISE | Emel &<br>No.<br>Telefon/<br>email &<br>Telephone<br>No. |
|-------------|---------------------------------------|-----------------------------------------------------------------------------|-----------------|------------------------|----------------------------------------------------------|
|             |                                       |                                                                             |                 |                        |                                                          |
|             |                                       |                                                                             |                 |                        |                                                          |
|             |                                       |                                                                             |                 |                        |                                                          |
|             |                                       |                                                                             |                 |                        |                                                          |
|             |                                       |                                                                             |                 |                        |                                                          |
|             |                                       |                                                                             |                 |                        |                                                          |

**(iv) PENGLIBATAN PELAJAR USM SEBAGAI AHLI PROJEK:**  
Participation by USM Student (s) as member of the project

| BIL.<br>NO. | NAMA PELAJAR TERLIBAT<br>NAME OF STUDENT(S)<br>INVOLVED | BIDANG PENGAJIAN /<br>TAHUN PENGAJIAN<br>FIELD OF STUDY/ YEAR | PUSAT PENGAJIAN/ UNIT/<br>INSTITUT<br>SCHOOL/CENTRE/INSTITUTE |
|-------------|---------------------------------------------------------|---------------------------------------------------------------|---------------------------------------------------------------|
|             |                                                         |                                                               |                                                               |
|             |                                                         |                                                               |                                                               |
|             |                                                         |                                                               |                                                               |

|                                                                                                                                                                                                          |                                                                                     |                                          |                                                                                             |                                                                                        |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|------------------------------------------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|------------------------------------|
| (v)                                                                                                                                                                                                      | <b>Ringkasan Kertas Cadangan:</b><br><i>Summary of Proposal:</i>                    |                                          |                                                                                             |                                                                                        |                                    |
|                                                                                                                                                                                                          | <b>(a) Latar Belakang Projek</b><br><i>Background of the Project</i>                |                                          |                                                                                             |                                                                                        |                                    |
|                                                                                                                                                                                                          | <b>(b) Objektif</b><br><i>Objective (s)</i>                                         |                                          |                                                                                             |                                                                                        |                                    |
|                                                                                                                                                                                                          | <b>(c) Kaedah Pelaksanaan</b><br><i>Methodology</i>                                 |                                          |                                                                                             |                                                                                        |                                    |
|                                                                                                                                                                                                          | <b>(d) Carta Gantt &amp; Carta Perbatuan</b><br><i>Gantt Chart &amp; Milestones</i> |                                          |                                                                                             |                                                                                        |                                    |
| <b>(e) Hasil/Faedah Dijangka / Impak kepada Industry (Nyatakan cara aspek ini akan dinilai)</b><br><i>Expected Results/Benefits/ Impact on Industry(Please state how these aspects will be measured)</i> |                                                                                     |                                          |                                                                                             |                                                                                        |                                    |
| <b>D. PENAJA / RAKAN USAHASAMA LAIN (sekiranya berkaitan)</b><br><i>OTHER SPONSORS/COLLABORATORS(if applicable)</i>                                                                                      |                                                                                     |                                          |                                                                                             |                                                                                        |                                    |
| (i)                                                                                                                                                                                                      | <b>BIL.<br/>NO.</b>                                                                 | <b>PENAJA<br/>SPONSORS</b>               | <b>NAMA WAKIL &amp; NO.<br/>TEL./EMEL</b><br><i>CONTACT PERSON &amp; TEL.<br/>NO./EMAIL</i> | <b>TAJAAN<br/>(IN-KIND /TUNAI)</b><br><i>SPONSORSHIP<br/>(IN- KIND/CASH)</i>           | <b>JUMLAH (RM)<br/>AMOUNT (RM)</b> |
|                                                                                                                                                                                                          |                                                                                     |                                          |                                                                                             |                                                                                        |                                    |
|                                                                                                                                                                                                          |                                                                                     |                                          |                                                                                             |                                                                                        |                                    |
| (ii)                                                                                                                                                                                                     | <b>BIL.<br/>NO.</b>                                                                 | <b>RAKAN USAHASAMA<br/>COLLABORATORS</b> | <b>NAMA WAKIL &amp; NO. TEL./EMEL</b><br><i>CONTACT PERSON &amp; TEL.<br/>NO./EMAIL</i>     | <b>JUMLAH (RM)<br/>(sekiranya berkaitan)</b><br><i>AMOUNT (RM)<br/>(if applicable)</i> |                                    |
|                                                                                                                                                                                                          |                                                                                     |                                          |                                                                                             |                                                                                        |                                    |
|                                                                                                                                                                                                          |                                                                                     |                                          |                                                                                             |                                                                                        |                                    |

**E. KERJASAMA ATAU PROJEK LAIN DENGAN INDUSTRI YANG DIKENAL PASTI ATAU PERKONGSIAN RELEVAN YANG LAIN. INI TERMASUK PERUNDINGAN, LATIHAN, KAJIAN KONTRAK, PENGKOMERSILAN DAN AKTIVITI RELEVAN YANG MENUNJUKKAN PROSES KERJASAMA PEMINDAHAN ILMU.**

*COLLABORATIVE OR OTHER PROJECTS WITH INDUSTRY IDENTIFIED OR OTHER RELEVANT PARTNERSHIP. THIS INCLUDES CONSULTANCY, TRAINING, CONTRACT RESEARCH, COMMERCIALIZATION AND RELEVANT ACTIVITIES INDICATING COLLABORATION PROCESS OF KNOWLEDGE TRANSFER.*

| <b>Bil:<br/>No.:</b> | <b>TAJUK PROJEK:<br/>Title of project:</b> | <b>TEMPOH:<br/>Duration:</b> | <b>PENAJA GERAN /<br/>GRANT SPONSOR</b> | <b>TARIKH<br/>MULA:<br/>Start Date:</b> | <b>TARIKH<br/>TAMAT:<br/>End Date:</b> |
|----------------------|--------------------------------------------|------------------------------|-----------------------------------------|-----------------------------------------|----------------------------------------|
| 1.                   |                                            |                              |                                         |                                         |                                        |
| 2.                   |                                            |                              |                                         |                                         |                                        |
| 3.                   |                                            |                              |                                         |                                         |                                        |
| 4.                   |                                            |                              |                                         |                                         |                                        |

\* Sila guna lampiran tambahan jika perlu

**F. MAKLUMAT INDUSTRI  
DETAILS OF INDUSTRY**

|                                                                                    |  |
|------------------------------------------------------------------------------------|--|
| <b>NAMA SYARIKAT:<br/>Name of company:</b>                                         |  |
| <b>ALAMAT PENUH:<br/>Full address:</b>                                             |  |
| <b>NO. PENDAFTARAN SYARIKAT:<br/>Company registration no.:</b>                     |  |
| <b>PENDAPATAN TAHUNAN TAHUN 2011<br/>(RM):<br/>Annual turnover year 2011 (RM):</b> |  |
| <b>BIL. PEKERJA:<br/>No. of employees:</b>                                         |  |

|                                                                                                                                                                                                           |                                                             |                                                                           |                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <b>MAKLUMAT PERHUBUNGAN:</b><br><i>Contact person:</i>                                                                                                                                                    | <b>NAMA:</b><br><i>Name:</i>                                |                                                                           |                                                                                  |
|                                                                                                                                                                                                           | <b>JAWATAN:</b><br><i>Designation:</i>                      |                                                                           |                                                                                  |
|                                                                                                                                                                                                           | <b>NO. TELEFON PEJABAT:</b><br><i>Office telephone no.:</i> |                                                                           |                                                                                  |
|                                                                                                                                                                                                           | <b>NO. TELEFON BIMBIT:</b><br><i>Handphone no.:</i>         |                                                                           |                                                                                  |
| <b>BUKTI KERJASAMA UNIVERSITI-INDUSTRI (MoU/MoA/Surat penerimaan):</b><br><i>Proof of collaboration University-Industry (MoU/MoA/Letter of Acceptance):</i>                                               |                                                             |                                                                           |                                                                                  |
|                                                                                                                                                                                                           |                                                             | <i>* Sila sertakan salinan bukti kerjasama Universiti-Industri</i>        |                                                                                  |
| <b>JUMLAH SUMBANGAN KEWANGAN KEPADA PROJEK (RM):</b><br><i>Amount of monetary contribution to the project (RM):</i>                                                                                       |                                                             |                                                                           |                                                                                  |
| <b>SUMBANGAN BUKAN KEWANGAN KEPADA PROJEK:</b><br><i>Amount of non-monetary contribution to the project (RM):</i>                                                                                         |                                                             | 1.                                                                        |                                                                                  |
|                                                                                                                                                                                                           |                                                             | 2.                                                                        |                                                                                  |
|                                                                                                                                                                                                           |                                                             | 3.                                                                        |                                                                                  |
|                                                                                                                                                                                                           |                                                             | 4.                                                                        |                                                                                  |
|                                                                                                                                                                                                           |                                                             | 5.                                                                        |                                                                                  |
|                                                                                                                                                                                                           |                                                             | <i>* Sila guna lampiran tambahan jika perlu</i>                           |                                                                                  |
| <b>BIDANG/JENIS PERNIAGAAN:</b><br><i>Area/Type of business:</i>                                                                                                                                          |                                                             |                                                                           |                                                                                  |
| <b>TAHUN MULA OPERASI:</b><br><i>Years in operation:</i>                                                                                                                                                  |                                                             |                                                                           |                                                                                  |
| <b>TAHUN PENUBUHAN:</b><br><i>Year of establishment:</i>                                                                                                                                                  |                                                             |                                                                           |                                                                                  |
| <b>JENIS SYARIKAT:</b><br><i>Type of company:</i>                                                                                                                                                         |                                                             |                                                                           |                                                                                  |
| <b>NYATAKAN SAMA ADA SYARIKAT INDUK ATAU CAWANGAN:</b><br><i>Indicate parent or subsidiary company:</i>                                                                                                   |                                                             | <b>Syarikat induk:</b> <input type="checkbox"/><br><i>Parent company:</i> | <b>Syarikat cawangan:</b> <input type="checkbox"/><br><i>Subsidiary company:</i> |
| <b>PERNYATAAN RINGKAS PERMASALAHAN SYARIKAT BERKAITAN DENGAN PROJEK LIBATSAMA UNIVERSITI-INDUSTRI :</b><br><i>Summary of company problem statement related to University-Industry Engagement project:</i> |                                                             |                                                                           |                                                                                  |
|                                                                                                                                                                                                           |                                                             |                                                                           |                                                                                  |

**G. KEMUDAHAN SEDIA ADA SYARIKAT ATAU INDUSTRI:**  
*ACCESSIBILITY TO THE FIRM OR INDUSTRY:*

| <b>Bil:<br/>No.:</b> | <b>SILA NYATAKAN:<br/>Please Specify:</b> | <b>TEMPOH MASA PENGGUNAAN<br/>Duration of accessibility:</b> |
|----------------------|-------------------------------------------|--------------------------------------------------------------|
| 1.                   |                                           |                                                              |
| 2.                   |                                           |                                                              |
| 3.                   |                                           |                                                              |
| 4.                   |                                           |                                                              |

\* Sila guna lampiran tambahan jika perlu

**SILA NYATAKAN TATA KERJA DENGAN RAKAN INDUSTRI :**  
*Please indicate working arrangement with partners*

|  |
|--|
|  |
|--|

**H. BAJET KEWANGAN / FINANCIAL BUDGET**

| <b>Nyatakan anggaran bajet bagi projek libatsama universiti-industri</b><br><i>Indicate estimated budget for the university-industry engagement project</i> |                                                                                                                                            |                                                 |                                                                                                                                                                                                                            |                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|
|                                                                                                                                                             | <b>Vot</b><br><i>Vot</i>                                                                                                                   | <b>Perincian Bajet</b><br><i>Budget Details</i> | <b>JUMLAH YANG DIPOHON OLEH PEMOHON</b><br><b>(Minimum 30% hendaklah datang dari pihak industri dari jumlah keseluruhan kos):</b><br><i>Amount requested by applicant (30% minimum from industry of the total amount):</i> |                                                             |
|                                                                                                                                                             |                                                                                                                                            |                                                 | <b>GERAN BJIM</b><br><i>BJIM grant:</i>                                                                                                                                                                                    | <b>SUMBANGAN INDUSTRI:</b><br><i>Industry contribution:</i> |
| (i)                                                                                                                                                         | <b>21000</b><br><b>Perbelanjaan Perjalanan dan Sara Hidup</b><br><i>Travelling expenses and subsistence</i>                                |                                                 |                                                                                                                                                                                                                            |                                                             |
| (ii)                                                                                                                                                        | <b>23000</b><br><b>Komunikasi dan Utiliti (Telefon, Faks, Pos, dll)</b><br><i>(Communication and Utilities (Phone, Fax, Postage etc.))</i> |                                                 |                                                                                                                                                                                                                            |                                                             |

|       |                                                                                                                                                                      |  |  |  |
|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|
| (iii) | 24000<br>Sewaan<br>(Rental)                                                                                                                                          |  |  |  |
| (v)   | 25000<br>Bahan Makanan dan<br>Minuman<br>(Food and Beverages)                                                                                                        |  |  |  |
| (vi)  | 27000<br>Bekalan & Bahan-bahan<br>Lain<br>Supplies & Other<br>Materials                                                                                              |  |  |  |
| (vii) | 29000<br>Perkhidmatan Ikhtisas &<br>Hospitaliti (Percetakan,<br>Keraian Jamuan, dll)<br>Professional services &<br>hospitality (printing,<br>tea/lunch/dinner, etc.) |  |  |  |
|       | JUMLAH KESELURUHAN<br>TOTAL AMOUNT                                                                                                                                   |  |  |  |

**I. HASIL PROJEK**  
PROJECT OUTPUTS

| Bil:<br>No.: | PENGUKURAN:<br>Measurement:                                                                                                                                                | JANGKAAN HASIL<br>(Expected output):<br>(sila nyatakan kaedah pengukuran)<br>(please state the method of measurement) |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|
| 1.           | Hasil kepada syarikat atau industri<br>(Pertambahan perolehan syarikat atau keuntungan)<br>Output to the firm or industry (Increase in turnover or profits of the company) |                                                                                                                       |
| 2.           | Pulangan kepada USM (Pengiktirafan kepada ahli academia dan staf pentadbiran)<br>Return to the USM (Recognition to members of academia and administrative staff)           |                                                                                                                       |
| 3.           | Hasil yang "Intangible"<br>Intangible output                                                                                                                               |                                                                                                                       |

\* Sila guna lampiran tambahan jika perlu

**NOTA: \*1. Pemohon tidak boleh menarik/membatalkan projek selepas menggunakan peruntukan yang diluluskan oleh**

**Notes** *Applicant is not allowed to withdraw or cancel project once the allocation of budget has been used.*

**\*2. Staf USM Gred 41 dan ke atas hanya boleh menuntut elaun makan dan perjalanan sahaja. / USM staff Grade 41 and above are allowed to claim for subsistence and travel allowances only.**

**\*3. Pembelian menggunakan VOT35000 tidak dibenarkan di bawah geran BJIM / Purchasing under VOT35000 is not allowed under the BJIM grant.**

**\*4. Tuntutan hanya boleh dibuat selepas mendapat kelulusan daripada BJIM.**  
*Approval for claims must forward to BJIM first before claims could be done.*

**\*5. Untuk projek 2 tahun dan ke atas dibenarkan memohon yuran pendaftaran bagi persidangan/seminar libatsama universiti-industri untuk seorang. / Application for the registration fee for one person to participate in the conference/seminar on university-industry engagement will be allowed for projects with the duration of two years and more.**

**\*6. Laporan kemajuan mesti dihantar ke BJIM setiap 6 bulan. / Progress report must be submitted every 6 months to BJIM**

**Tarikh :** .....  
*Date*

**Tandatangan Pemohon :** .....  
*Applicant's Signature*

**J. PERAKUAN OLEH TIMBALAN DEKAN / TIMBALAN PENGARAH / PENERUS / WAKIL TETAP  
PUSAT/INSTITUT (JIM)**

*RECOMMENDATION BY DEPUTY DEAN / DEPUTY DIRECTOR / CHAIRPERSON / REPRESENTATIVE  
OF CENTRE/INSTITUTE (ICN)*

**(i) Ulasan Umum / General Comments :**

.....

.....

.....

.....

**(ii) Sila pastikan semua maklumat disempurnakan / Please ensure all required information are provided.**

☐ **Tajuk dalam Dwibahasa**  
*Title in Malay and English Languages*

☐ **Maklumat Rakan Usahasama/Penaja**  
*Information on Collaborators/Sponsors*

☐ **Kategori**  
*Category*

☐ **Perincian Bajet\***  
*Budget Details\**

☐ **Tempoh Pelaksanaan Projek**  
*Project Implementation Duration*

☐ **Lampiran Berkaitan (sekiranya ada)**  
*Related Attachments (if applicable)*

\* Perincian bajet harus dinyatakan dengan lebih jelas dan terperinci.  
*Budget details have to be clearly specified.*

Nama : .....  
*Name*

Tandatangan : .....  
*Signature*

Tarikh : .....

*Date*

**K. SOKONGAN OLEH DEKAN/PENGARAH/KETUA JABATAN**

*RECOMMENDATION BY DEAN/DIRECTOR/HEAD OF DEPARTMENT*

**((i)) Sila tandakan (✓) / Please tick (✓)**

☐ **A. Disokong / Recommended**

☐ **B. Tidak Disokong / Not Recommended**

**Ulasan Umum / General Comments :**

.....

.....

.....

.....

Nama : .....  
*Name*

Tandatangan: .....  
*Signature*

Tarikh: .....  
*Date*

**L. PERAKUAN OLEH PANEL PENILAI**  
**RECOMMENDATIONS BY THE PANEL EVALUATOR**

(i) Sila tandakan (✓) / Please tick (✓)

Perakuan/ Recommendation :

☐

C. **Disokong / Recommended**

☐

D. **Pindaan Diperlukan / Amendments Required**

☐

E. **Tidak Disokong / Not Recommended**

Ulasan Umum / General Comments :

.....

.....

.....

.....

.....

Nama : .....  
 Name

Tandatangan: .....  
 Signature

Tarikh: .....  
 Date

**M. PERAKUAN OLEH PENGARAH UNIT JARINGAN INDUSTRI, BJIM**  
**RECOMMENDATION BY DIRECTOR INDUSTRY NETWORK UNIT, BJIM**

(i) Sila tandakan (✓) / Please tick (✓)

Perakuan/ Recommendation :

☐

A. **Disokong / Recommended**

☐

B. **Pindaan Diperlukan / Amendments Required**

☐

C. **Tidak Disokong / Not Recommended**

Ulasan Umum / General Comments :

.....

.....

.....

.....

Nama : .....  
 Name

Tandatangan: .....  
 Signature

Tarikh: .....  
 Date

**N. KELULUSAN OLEH TIMBALAN NAIB CANCELOR (BJIM)**

*APPROVED BY DEPUTY VICE- CHANCELLOR (DICN)*

(i) **Sila tandakan (✓) / Please tick (✓)**

☐

A. **Diluluskan / Approved**

☐

B. **Pindaan Diperlukan / Amendments Required**

☐

C. **Tidak Diluluskan / Not Approved**

**Ulasan Umum :**

*General Comments :*

.....

.....

.....

.....

.....

**Nama :** .....  
*Name*

**Tandatangan:** .....  
*Signature*

**Tarikh:** .....  
*Date*



## EVALUATION FORM UNIVERSITY– INDUSTRY ENGAGEMENT PROJECT



Nama: .....

Pusat Pengajian/Pusat/Institut: .....

| No.          | Criteria                                                                                                                                            | Applicant's Rating |   |   |   |   | Assessor's Rating |   |   |   |   | Assessor's Remarks |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---|---|---|---|-------------------|---|---|---|---|--------------------|
|              |                                                                                                                                                     | 0                  | 1 | 2 | 3 | 4 | 0                 | 1 | 2 | 3 | 4 |                    |
| SIGNIFICANCE |                                                                                                                                                     |                    |   |   |   |   |                   |   |   |   |   |                    |
| 1.           | Consistent with APEX agenda – “Reaching out to the disadvantaged and marginalized especially those in the local & regional industry”.               |                    |   |   |   |   |                   |   |   |   |   |                    |
| 2.           | Consistent with MOHE's vision, mission and outcome (Development of Human Capital) – “Appropriateness, affordability, accessibility & availability”. |                    |   |   |   |   |                   |   |   |   |   |                    |
| 3.           | Consistent with CAP: Industry-Academia – “Engagement implies working together on a win-win basis”.                                                  |                    |   |   |   |   |                   |   |   |   |   |                    |
| 4.           | Meet the request/critical need of the industry                                                                                                      |                    |   |   |   |   |                   |   |   |   |   |                    |
| 5.           | Ability to cascade down to an extensive target group.                                                                                               |                    |   |   |   |   |                   |   |   |   |   |                    |
| 6.           | Meeting the current need of USM                                                                                                                     |                    |   |   |   |   |                   |   |   |   |   |                    |
| 7.           | Reaches SMEs/SMIs                                                                                                                                   |                    |   |   |   |   |                   |   |   |   |   |                    |

| No.     | Criteria                                                                                                                                            | Applicant's Rating |   |   |   |   | Assessor's Rating |   |   |   |   | Assessor's Remarks |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---|---|---|---|-------------------|---|---|---|---|--------------------|
|         |                                                                                                                                                     | 0                  | 1 | 2 | 3 | 4 | 0                 | 1 | 2 | 3 | 4 |                    |
| CONTEXT |                                                                                                                                                     |                    |   |   |   |   |                   |   |   |   |   |                    |
| 8.      | Matches the expertise of team members (Records of service or contribution over a sustained period of time that has a significant community benefit) |                    |   |   |   |   |                   |   |   |   |   |                    |
| 9.      | Attempts to solicit various sources of funding in kind or cash                                                                                      |                    |   |   |   |   |                   |   |   |   |   |                    |
| 10.     | Utilises multi-disciplinary approach (involves people from different disciplines, communities/industries)                                           |                    |   |   |   |   |                   |   |   |   |   |                    |
| 11.     | Utilises transdisciplinary approach (involves people from different schools)                                                                        |                    |   |   |   |   |                   |   |   |   |   |                    |
| 12.     | Utilises multi-dimensional approach (traverses the Arts and the Sciences for eg. Economics, politics, medicine and ICT)                             |                    |   |   |   |   |                   |   |   |   |   |                    |
| 13.     | Incorporates student mobility/ placement                                                                                                            |                    |   |   |   |   |                   |   |   |   |   |                    |
| 14.     | Fulfils needs of industry                                                                                                                           |                    |   |   |   |   |                   |   |   |   |   |                    |
| 15.     | Criteria set by university-industry engagement:<br>(a) Inclusiveness<br>(b) Transformation<br>(c) Capacity building                                 |                    |   |   |   |   |                   |   |   |   |   |                    |
| 16.     | Utilises appropriate methodology (including documentation of process and product) and clear delivery/deliverables seen in Gantt Chart               |                    |   |   |   |   |                   |   |   |   |   |                    |
| 17.     | Successfully completed at least one engagement project from the team                                                                                |                    |   |   |   |   |                   |   |   |   |   |                    |

| No.         | Criteria                                                                                                                                               | Applicant's Rating |   |   |   |   | Assessor's Rating |   |   |   |   | Assessor's Remarks |
|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---|---|---|---|-------------------|---|---|---|---|--------------------|
|             |                                                                                                                                                        | 0                  | 1 | 2 | 3 | 4 | 0                 | 1 | 2 | 3 | 4 |                    |
| SCHOLARSHIP |                                                                                                                                                        |                    |   |   |   |   |                   |   |   |   |   |                    |
| 18.         | Promotes generation, dissemination and application of knowledge/skills/ competencies                                                                   |                    |   |   |   |   |                   |   |   |   |   |                    |
| 19.         | Promotes generation, training and use of skills/competencies                                                                                           |                    |   |   |   |   |                   |   |   |   |   |                    |
| 20.         | Has potential for gathering data for research and publication                                                                                          |                    |   |   |   |   |                   |   |   |   |   |                    |
| 21.         | Has potential to promote ethics and humanistic values                                                                                                  |                    |   |   |   |   |                   |   |   |   |   |                    |
| 22.         | Has potential to receive scholarly/academic recognitions /awards                                                                                       |                    |   |   |   |   |                   |   |   |   |   |                    |
| IMPACT      |                                                                                                                                                        |                    |   |   |   |   |                   |   |   |   |   |                    |
| 23.         | Has implications on <ul style="list-style-type: none"><li>• Policies</li><li>• Practices</li><li>• Procedures</li><li>• intervention program</li></ul> |                    |   |   |   |   |                   |   |   |   |   |                    |
| 24.         | Has potential to improve the quality of life of target community (well being, economic, social, education, environment)                                |                    |   |   |   |   |                   |   |   |   |   |                    |
| 25.         | Has potential to receive societal/community/institutional recognitions/ awards                                                                         |                    |   |   |   |   |                   |   |   |   |   |                    |
| 26.         | Has potential to promote and raise the name of USM                                                                                                     |                    |   |   |   |   |                   |   |   |   |   |                    |

| No.                   | Criteria                                                                                   | Applicant's Rating |   |   |   |   | Assessor's Rating |   |   |   |   | Assessor's Remarks |
|-----------------------|--------------------------------------------------------------------------------------------|--------------------|---|---|---|---|-------------------|---|---|---|---|--------------------|
|                       |                                                                                            | 0                  | 1 | 2 | 3 | 4 | 0                 | 1 | 2 | 3 | 4 |                    |
| 27.                   | Has potential to receive funding and other types of contributions from industry/ community |                    |   |   |   |   |                   |   |   |   |   |                    |
| 28.                   | Has potential to enhance students employability                                            |                    |   |   |   |   |                   |   |   |   |   |                    |
| 29.                   | Has potential to establish collaborations                                                  |                    |   |   |   |   |                   |   |   |   |   |                    |
| <b>SUSTAINABILITY</b> |                                                                                            |                    |   |   |   |   |                   |   |   |   |   |                    |
| 30.                   | Demonstrates continuity of work after activity on project is completed                     |                    |   |   |   |   |                   |   |   |   |   |                    |
| 31.                   | Demonstrates continuity of effect/impact on the given and target industry                  |                    |   |   |   |   |                   |   |   |   |   |                    |
| 32.                   | Demonstrates transfer of knowledge/skills                                                  |                    |   |   |   |   |                   |   |   |   |   |                    |
| 33.                   | Empowers the target group                                                                  |                    |   |   |   |   |                   |   |   |   |   |                    |
| Mean                  |                                                                                            |                    |   |   |   |   |                   |   |   |   |   |                    |

Likert Scale for grading each Criterion

- 0 : Nil  
 1 : Minimum  
 2 : Moderate  
 3 : High  
 4 : Very High



**SENARAI SEMAK PERMOHONAN PROJEK LIBATSAMA UNIVERSITI-KOMUNITI/ UNIVERSITI-INDUSTRI**  
**CHECKLIST OF UNIVERSITY-COMMUNITY/UNIVERSITY-INDUSTRY ENGAGEMENT PROJECT**

| BJIM      |  |
|-----------|--|
| FAIL REF: |  |

Nama Pemohon:  
*Name of Applicant:*

Arahan kepada pemohon / *Instruction To Applicant:*

Sila kemukakan borang permohonan melalui Timbalan Dekan/ Timbalan Pengarah/Pengerusi/Wakil Tetap PTJ (JIM). / *Please submit application form through Deputy Dean/Deputy Director/Chairperson/ Representative of Centre/Institute (ICN)*

| BIL. No. | PERKARA<br><i>item</i>                                                                                                                                                                                 | PEMOHON<br><i>Applicant</i> | PEJABAT<br>BJIM<br><i>DICN's Office</i> |
|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------|
| 1.       | Borang Permohonan yang telah lengkap<br><i>Completed Application Form</i>                                                                                                                              |                             |                                         |
| 2.       | Carta Gantt aktiviti projek<br><i>Gantt Chart of Project Activities</i>                                                                                                                                |                             |                                         |
| 3.       | Sasaran pencapaian dan tarikh<br><i>Milestones and Dates</i>                                                                                                                                           |                             |                                         |
| 4.       | Justifikasi butiran bajet<br><i>Justification of budget details</i>                                                                                                                                    |                             |                                         |
| 5.       | Permohonan ditandatangani oleh pemohon<br><i>Signature of applicant</i>                                                                                                                                |                             |                                         |
| 6.       | Borang Penilaian yang telah lengkap<br><i>Completed Evaluation Form</i>                                                                                                                                |                             |                                         |
| 7.       | Permohonan diulaskan oleh Timbalan Dekan/ Timbalan Pengarah/Pengerusi/ Wakil Tetap PTJ (JIM).<br><i>Signature of Deputy Dean/Deputy Director/Chairperson/ Representative of Centre/Institute (ICN)</i> |                             |                                         |
| 8.       | Permohonan diperakukan oleh Dekan/Pengarah/Ketua Jabatan<br><i>Signature of Dean/Director/Head of Department</i>                                                                                       |                             |                                         |